REQUEST FOR PROPOSALS
Consultancy for Regional Assessment of Survivor-Centered Policing to Reduce Sexual and Gender-Based Violence

PartnersGlobal seeks an expert on Policing and Sexual and Gender Based Violence to carry out a regional desk review and write a summary report for its project titled “Promoting Survivor-Centered Policing in West Africa” (PSCP) funded by the Ford Foundation.

This Request for Proposals (“RFP”) defines the work that must be carried out by the expert. It provides a brief outline of the project; specifies the scope of the activities; and outlines the methodology.

1. Background

1.1 Project Summary
The project “Promoting Survivor-Centered Policing in West Africa” will equip the police to prevent and respond to SGBV more effectively. Project implementing partners will produce a comprehensive study including a review of current international and regional practice and case studies in Nigeria and Senegal to provide data-driven best practice models of policing to improve SGBV prevention and response in West Africa. The findings will be shared with key stakeholders within the governments of Nigeria and Senegal and those of other West-African countries, regional and international intergovernmental organizations and the CSO community (national, regional and international) to encourage reform. In the long term, the resulting recommendations will contribute to drastically reducing incidences of sexual and gender-based violence (SGBV) in West Africa.

1.2 Organizational Background
PartnersGlobal works through a global network to support local leaders and create partnerships that transform conflict, strengthen democratic institutions, and achieve sustainable development.

Vision: PartnersGlobal has a vision for the world where all of us – communities, governments, organizations, and businesses – work together to peacefully manage change. We believe in the power of local leadership and global collaboration to achieve inclusive, sustainable, and prosperous societies. That’s why we empower our affiliate centers, foster long lasting partnerships, and help people create just and democratic societies where:

- Rights are respected
- Conflicts are resolved without resorting to violence
- Ordinary people shape decisions that affect them
- Resources are carefully managed and conserved for future generations

For more than 25 years, PartnersGlobal has been forging more resilient communities. Our work in preventing and mitigating conflict is rooted in inclusive approaches of dialogue, collaborative consensus methodologies, conflict resolution, empowerment of marginalized groups, and the promotion of good
governance and citizen participation. By leveraging the knowledge and expertise in our network of independent sustainable centers located in the Middle East, Africa, Europe and Latin America, we emphasize the importance of locally driven interventions that address a community's most critical issues. This is at the heart of the *Partners Way*. The most common belief in all of our collective work is that ‘process matters’ and that impartial, skilled facilitators, mediators and trainers have an important role to play in bringing about peaceful change. *Partners*Global’s international network, which brings over 240 local experts in the field of democracy and peacebuilding, emphasizes a multi-stakeholder approach to help effect positive change and good process to all activities.

2. **Required Documents**

2.1 **Proposal/Letter of Interest**
Interested applicants should submit a proposal of no more than 2 pages in PDF or MS Word format that meet the following guidelines:

1. Cover page (not included in page count) with relevant contact information of applicant;
2. Formatted to 8 ½ x 11 paper size;

All proposals should provide a brief description of 1) how the offeror will meet the requirements of the scope of work listed under section 3., and 2) how the offeror meets the required competencies for this project listed under section 3.7.

2.2 **Budget Estimate**
Please include your expected daily rate for the assignments. Daily rates should not exceed USD 500. There will be no other expenditures (travel expenses, etc) required for this project.

2.3 **Required Attachments**
In addition to the proposal, applicants should submit:

- CV of Consultant or Team Lead (if submitting as an organization);
- Proposed timeline for the deliverables outlined below (no more than 2 pages);
- List of three references, including contact information for work performed within the last three years;
- Links to publications, if applicable.

2.4 **Submission Instructions and Point of Contact**
Applicants should direct any questions and submit proposals by 11:59PM EST on 13 October 2021 via email to Maliza Bonane at mbonane@partnersglobal.org.
3. **Scope of Work**  
The Consultant will carry out a global desk review to propose convincing data-driven models of effective survivor-centered policing to improve SGBV prevention and response in Nigeria, Senegal, and West Africa. The review will constitute one element of the comprehensive research study produced under this project. Overall, the comprehensive research study will contain:

1) Global and regional desk review of survivor-centered policing to prevent and respond to SGBV (produced by one international and one regional consultant in collaboration with **PartnersGlobal**)
2) Case study - Nigeria (produced by PWAN)
3) Case study - Senegal (produced by PWAS)

The review will include the following tasks:

- The Consultant will design a research methodology, including key research questions, key data sources, and Key Informant Interview (KII) questionnaires compatible with the overall research methodology that project partners are developing for the research study and which will inform the research on the ground.
- The Consultant will generate secondary data on appropriate police responses to SGBV, including data on laws, policies and other internal reforms, such as: the integration of female staff into the police force; the design of police stations and training; ways to involve civil society in the police response to SGBV; potential risks and negative side effects of any measures taken; and other aspects of survivor-centered policing. The consultant will also gather data that documents the experience of survivors when reporting crimes.
- The Consultant will conduct 3-5 key informant interviews with global experts on survivor-centered policing.
- The Consultant will summarize all data in a well-structured and concise written report of a maximum length of 15 pages.
- The Consultant will provide a bibliography of all sources organized in an iteratively defined set of categories.
- The Consultant will participate in regular meetings with project partners and the research team to ensure alignment of the review with the case studies carried out in Nigeria and Senegal.

3.1 **Goal**  
The primary objective of the requested support is to provide new insights into effective strategies of survivor-based policing in West Africa.

3.2 **Methodology and Approach**  
The Consultant is expected to develop a research framework, conduct a desk review of secondary sources, including up to 5 interviews with key informants, and summarize findings. The Consultant should expect significant involvement from the **PartnersGlobal** team **based in Washington, DC**,
teams of our local partner organizations Partners West Africa Nigeria (PWAN) and Partners West Africa Senegal (PWAS), as well as the donor at various stages of development.

3.3 Deliverables
1. Research Methodology – due on 15 November 2021
3. First Draft Report including bibliography - due on 9 February 2022
4. Final Draft Report including bibliography – due on 1 April 2022

3.4 Duration and Timelines
The duration of contract will be a total of 20 days starting immediately until 1 May 2022.

3.5 Geographic Location
The Consultant will preferably be based within West Africa and is expected to work remotely.

3.6 Logistical Support
Partners Global will provide preparatory and logistical assistance to the selected organization/consultant, including:
- Background materials
- Meetings, phone/email communication
- Technical assistance

3.7 Role and Competencies
The Consultant will define and agree key deliverables closely with the Partners Global Project Team based in Washington, DC and coordinate regularly with local partner organizations based in Nigeria and Senegal. The Consultant will report to the Senior Program Manager based in Washington, DC.

The Consultant is expected to have the following competencies:

Education
Minimum Master’s degree in gender studies, social sciences, law, human rights, or related field of study.

Work Experience
- Six (6) years of professional experience in international development or humanitarian affairs.
- Demonstrated experience working on police responses to sexual and gender-based violence, gendered approaches to police reform, or other topics related to the Women, Peace and Security Agenda.
- Extensive experience in designing and implementing data-driven and desk-based research methodologies.
- Experience writing reports of publishable quality.
- Extensive experience in West Africa.
- Work experience with international and local NGOs, international organizations, and/or foundations.
- Multi-cultural environment working experience.

Knowledge, Skills and Languages
• Strong knowledge on West African cultural, legal and societal context on gender and SGBV related matters.
• Excellent writing skills. List of publications desirable.
• Strong communication skills.
• Well-organized, accuracy and fine attention to detail.
• Excellent interpersonal skills and a team player.
• Fluency in spoken and written English and French.

4. Monitoring, Reporting, and Information

4.1 Monitoring, Reporting and Information
The Consultant will be expected to respond to any monitoring, reporting and information requests by PartnersGlobal.

4.2 Miscellaneous Information
• PartnersGlobal reserves the right to accept or reject, either in whole or in part, any and all submissions in response to this request, to waive irregularities, or take whatever action is deemed necessary in the best interests of the organization.
• All material submitted regarding this RFP becomes the property of PartnersGlobal.
• PartnersGlobal is not responsible for any costs incurred by the consultants prior to conveying this agreement or its rights, title or interest therein, or its power to execute such agreement to any other person, company, or corporation with the prior written consent of the PartnersGlobal.
• PartnersGlobal reserves the right to conduct reference checks with any client listed in the documents for further information and verification of the Consultant’s qualifications.

5. Procurement of Professional Services

5.1 Selection Process
All submissions will be evaluated by the PartnersGlobal selection panel based on the following criteria:

Ability to Achieve Objectives – 50 points
A strong application will include:

Organizational/Consultant’s Capacity and Record – 30 points
Applications should demonstrate an institutional record of successfully implementing similar programming, with a special preference to previous projects supporting survivor-centered policing in West Africa. Proposed personnel and institutional resources should be adequate and appropriate to achieve the objectives outlined in the RFP.

Cost Effectiveness – 20 points
PartnersGlobal strongly encourages applicants to clearly demonstrate program cost-effectiveness in their application, including examples of leveraging institutional and other resources. Applications should include budgets with low and/or reasonable overhead and administration costs and provide clear explanations and justifications for these costs in relation to the work involved. All budget items should be
clearly explained and justified to demonstrate necessity, appropriateness, and link to the program objectives.

5.2 Interviews
As its option, PartnersGlobal may conduct interviews with any applicants to determine the best qualified firm and reserves the right to interview only the top ranked firms or individuals based on the review of qualifications.

5.3 Negotiations
Upon completion of the selection process, PartnersGlobal may commence negotiations with applicant firms and/or individuals deemed to be most competitive to establish a final scope of services and an appropriate budget for such services. PartnersGlobal reserves the right to move straight to award and budget negotiations based on evaluation.

5.4 Agreement
PartnersGlobal shall prepare the proposed final agreement between PartnersGlobal and the selected Consultant or organization.

5.5 Final Approval
PartnersGlobal’s selection committee will notify the selected offeror upon final internal and donor approval.